

SITUATIONS

About You

Your Name (for your contract, so not your performer/artist name)	
Artist / Performer / Performance / Group name (for us to use in publicity)	
Primary Contact (phone and email)	
Secondary Contact (if appropriate)	
Number of people in the company	
Home address postcode	

About Your Performance

Your Performance In no more than 300 words please tell us what you would like to do in the space	
Approximate time you would like to perform for Performances should be a minimum of 15 minutes in length	
Accessibility Requirements The space is wheelchair accessible in general but please do tell us if you have any specific access requirements and we will do our best to accommodate you	

Availability and Time Slots

Our performance programme runs from the 29th of October to the 21st of November, 24 hours a day.

Preferred time of the day Here you can tell us if there's a time of the day you are particularly interested in performing at or if there are particular times of the day that are not possible for you or your group	
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<p>Dates and times that you are unavailable Please indicate clearly any dates from the 29th of October to the 21st of November that you absolutely cannot perform on.</p>	
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Marketing Information

<p>Promotional Images We need 2-3 high resolution images. Please make sure you tell us who should be credited as the photographer. Absolute minimum file size for your images should be 1.5 megabytes.</p> <p>Please send these direct to Georgina at gb@situations.org.uk via WeTransfer. Please do not attach to the word document.</p>	
<p>100 Word Biography We will use this on our website – <i>We reserve the right to edit this to fit our marketing purposes</i></p>	
<p>50 Word Biography A shorter version for us to use in print publicity where necessary – <i>We reserve the right to edit this to fit our marketing purposes</i></p>	
<p>1 Sentence Description of You/Your Show This is really useful for us to describe you in a quick and accurate fashion</p>	
<p>Twitter handle</p>	
<p>Website</p>	
<p>Facebook page Only if you have a performer, company or organization page</p>	
<p>Links to any publicity about you, your group or your show Any reviews, interviews and so on of you and your work</p>	

<p>Any other social media links – You- tube / Vimeo / Soundcloud / Mixcloud / Bandcamp / Instagram / Anything else where you have a presence as an artist</p>	
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